

CAP Safety Committee

February 10, 2023

Minutes

Attendees:

Gretchen Kelly, PLEA
Crystal Wilson, Family Links
Keith Barnhart, Emmaus
Denise Demus, Pressley Ridge
Aaron Lucas, Mainstay
Ron Lankey, TSI
Casey Monaghan, TCV

General Discussion:

1. Discussion centered on the conceptual frame work for the survey the committee wants to build.
 - Goal—provide CAP with a quantified action plan of identified areas of safety needs and interest.
 - Demographics—geographic locations, primary service lines, workforce size, etc.
 - Baseline—identify and categorize provider status on the safety spectrum
 - Areas of concern—identify a hazard list and rank it within the provider group.
 - Systems that providers are using to implement safety programs—safety committees, hazard assessments, administrative controls, engineering controls, communication systems, etc.
 - Training needs and training accomplishments
 - Timeline—looking for a prepared tool before end of Spring 2023
2. This is a very condensed summary of discussion and topic ideas presented for survey content and formatting. Next meeting will focus on specific question development.

Next Meeting: March 10th, 9AM via Teams.

Minutes prepared by: Casey Monaghan