

## **CAP Safety Committee**

April 12, 2024

### **Minutes**

#### **Attendees:**

Gretchen Kelly, PLEA  
Tamara Caldwell, Family Links  
Sue Coyle, Chartiers  
Lynette Deaver, Children's Institute  
Brian Roche, Mainstay  
Keith Barnhart, Emmaus  
Casey Monaghan, Devereux/TCV

#### **General Discussion:**

1. Decided to ask the group at the general meeting for the best day/time for WFS to provide their safety program overview covering how they complete assessments, tool/resources, drilling, collaboration. The committee would like to get as many people as possible in CAP to benefit from this information sharing.
2. Extensive discussion on vehicle & driver safety. Among the bigger problems seems to overall be accountability systems, more specifically: unexplained damages; non-reporting; premature wear and tear; management of driver behavior; lack of oversight by supervisors; under-utilization of monitoring systems such as GPS. All have vehicle safety policy, motor vehicle record review systems, and driver safety training, yet we all still have problems. Solutions discussed:
  - Re-train and re-credential annually
  - Systems like picking up a rental car to document existing damage on a vehicle diagram and the previous driver(s) gets investigated for any new damages that had not been reported.
  - Drug testing and MVR review following every vehicle incident.
  - GPS systems when utilized; vendors used for this are Verizon, Azuga, and Geotab. This service may reduce insurance premiums in some cases.
  - Video recording systems not just covering the road but also covering the interior of the vehicle; this will be a topic for further discussion and exploration.
  - Incentive programs (lunch, gift cards) for no incidents or new damages to vehicles. Check with insurance brokers, they may participate and provide gift cards accordingly.

**Next Meeting:** May 10<sup>th</sup>, 9AM via Teams.

Minutes prepared by: Casey Monaghan