



CAP

CONFERENCE OF ALLEGHENY PROVIDERS

CAP Meeting Minutes September 13th, 2024

Welcome and Introductions

Gretchen Kelly, CAP President

- Gretchen Kelly called the meeting to order at 1:04 pm.
- She welcomed everyone to the meeting.
- Thanks were given to Sue Coyle for her incredible leadership with heart. Sue reminded us of the reason we all work in this field. Thank you for everything Sue!

Review / Acceptance of Minutes

Sarah Fallica, CAP Secretary

- June Meeting Minutes were sent out via email to the group and posted on the CAP website for review.
- Sarah Fallica requested a motion to approve the minutes. A motion was given by Tom Cloherty and a second by Kate Pompa to accept the minutes as presented.
- A request was made to all Committee Chairs to send the committee meeting minutes by 9.30.24 to be included in the report below.
- A sign in sheet for the meeting was also completed.

Treasurer Report

Tom Cloherty, CAP Treasurer

- Present balance: \$69,718.12
- Invoices have been sent out for 2025 Dues. Please submit payment if you have not already.

RCPA updates

Jim Sharp, RCPA Chief Operating Officer & Director of Mental Health Services was unable to attend today's meeting.

- CAP members are encouraged to share the recent op-ed widely.
- [Jim Sharp: The county's breaking a promise to people with complex mental health needs | Pittsburgh Post-Gazette](#)



CAP

CONFERENCE OF ALLEGHENY PROVIDERS

Committee Chairs (or alternates) Provided a Report to the General Committee.

Committee Meeting Minutes are below.

- **Diversity, Equity & Inclusion Chair:** Nora Soule
- **Legislative Affairs Chair:** Gretchen Kelly
- **IDD Chair:** Denise Cavanaugh, *Courtney Walker provided the update*
- **Children's Chairs:** Lisa Peterson Lizun & Bethany Douglas
- **Human Resources Chair:** Sherry Brill
- **Behavioral Health Chair:** Heather Harbert
- **Safety / Risk Chair:** Casey Monaghan
- **Compliance Chair:** Shayna Sokol

Diversity, Equity & Inclusion Committee- Nora Soule

Summary of Purpose: *The CAP Equity Committee will intensify awareness of and advocate for racial equity and social justice for historically marginalized individuals through education, research, and leadership development; allowing for the intrinsic value of all individuals to be recognized.*

Meeting Date: The Committee did not meet in the month of September due to a scheduling conflict, will resume in October.

Next Equity Committee Meeting: October

Legislative Affairs Committee- Gretchen Kelly

September Meeting Minutes unavailable.

IDD Committee- Denise Cavanaugh

Meeting Date: September 11, 2024

In attendance: *Denise Cavanaugh, IDD Committee Chair; Angela Kutz, Pressley Ridge; Karen Jacobsen, Emmaus Community; Stacey Dowden, Milestone; Stacey Fitzgerald, Pittsburgh Mercy; Gail Quigley Smith, Pittsburgh Mercy; Courtney Walker, CLASS; Dave Bosley, Step By Step; Kolleen Johnson, Achieva.*

Guest: Carol Ferenz, RCPA

Monthly Meeting – we will be moving our meetings from the 2nd Friday of the month to the 3rd or 4th Friday, starting in October. Meetings will be held at Step By Step's new Western Administrative offices located at Foster Plaza 7 in Greentree. Meeting time will be 11:30 – 1pm.

Remaining Schedule for 24/25:

- October 25th
- November 22nd
- December 20th
- January 24th
- February 28th
- March 28th
- April 25th

- May 23rd

Licensing Updates:

A question was raised regarding whether there will be a change to the 6400 regulations pertaining to TB tests being required every 2 years; Regulatory Compliance Guide (RCG) states that TB is required upon admission (or hire, if employee), but is not required beyond that as long as there is documentation on file from a physician stating a TB test is not needed, or the individual is not experiencing symptoms.

- A change to the regulations is not anticipated; however, licensing staff have been advising our residential providers to follow the RCG guidelines
- This language is not currently consistent with what is printed in the RCG for CPS services.

Provider assessments matching what is in the ISP is still a big issue.

- Providers should ensure that they keep a record of correspondence indicating that assessment information has been shared with the Supports Coordinator so that the ISP can be updated accordingly.
- Licensing reps are questioning a lot of assessment items for those who live semi-independently.

Discussion: It is exceedingly difficult to ensure that the ISP is always up to date; Providers are not in control of updating content. Even if they are keeping documentation that they sent updates to the Supports Coordinator, providers are expected to train staff on the content in the ISP; so, if the ISP is not updated timely, providers are at risk of non-compliance. ***A solution would be to allow providers to train staff based directly on the assessment content they completed most recently.***

Incident Management/Investigations:

Continued inefficiencies in this area; providers still being required to conduct investigations, despite APS, and sometimes even law enforcement, completing one as well. Beyond providers having to re-allocate scarce resources to the process, with each witness interview conducted, the risk of re-traumatization of those involved increases.

There has been an increase in requests of providers to conduct investigations based on CMS claims reviews.

These requests often occur months after the fact making it highly unlikely that information gathered through the CI process will be accurate, or in some cases, even possible to retrieve.

- ODP has hired a consultant to evaluate and streamline the processes outlined in the EIM Bulletin.

SIS Assessments:

- Discrepancy form: There was a long discussion regarding whether there is a different process/form for 2024 (vs. 2023). It seems providers who submitted discrepancies for 2023 were successful in getting reassessments; while there have been lengthy delays in getting a response from ODP on 2024 submissions.

Follow up: There were 2 processes implemented by ODP, one to request reassessments for individuals whose SIS score fell by 2 or more Needs Group Levels (ODP ANN – 24-044). These needed to be submitted by 7/8/2024;



CONFERENCE OF ALLEGHENY PROVIDERS

the other a review process for SIS-A discrepancies (ODP ANN – 24-028); the discrepancy form must be submitted within 4 months of the SIS interview.

Performance Based Contracting:

- 46 providers submitted for tier assignment during the August review period, including a couple of CAP orgs.
- Incident Management numbers pertaining to late reporting, timely finalization, % of abuse/neglect allegations, among others, will have a significant impact on tier assignment. A recommendation has been made to implement a formal dispute process for incidents designated as late submission or not finalized timely, because there are many reasonable factors that could lead to these circumstances.
- We discussed collaboration with each other to help meet PBC requirements in various areas, including Wellness Programs based on HRST (Health Risk Screening Tool) data.
 - Denise will send an email to the group to see if there is interest in getting nursing teams together to collaborate in this area.
- RCPA
 - Annual Conference coming up 9/23 - 27; our own Kim Sonafelt will be honored for her leadership and innovation. Congratulations Kim!
 - ♣ On-line registration closes this week!
 - Rate appeal webinar scheduled for next week.
 - ♣ 6100 regulations regarding “actuarially based rates” seem not have been followed based the latest publication (6% increase for Residential, 8% for Non-Residential)
 - ♣ Providers have until Sept 30th to file an appeal

Next IDD Committee Meeting: October 25th, 11:30 – 1:00

Children’s Committee – Lisa Peterson Lizun, Bethany Douglas

Children’s CAP Meeting Minutes

Meeting Date: 9/13/24 10:00 am-11:30 am

Participating Members: *Susan Stewart-Bayne, Sharon Campbell, Katilyn Campbell, Laura Haile, Allyson Paracat Dixon, Amy Yosko, Nathan Omasta, Aaron Libman, Lori Grubs, Jessica Speer, Rhonda Sullivan, Debbie Jozwiak, Heather, Eric Patterson, Kate Pompa, Kelly, Heather Beachler, Laura Stainbrook*

Agenda Items	Discussion
Welcome	Committee members introduced themselves
RCPA Children’s Committee Updates	Updates, Discussion & Collaboration from Jim Sharp, Chief Operations Officer, RCPA - see notes sent by Jim
Advocacy Opportunities	Conversation with Laura Fiore, CCBHO



CAP

CONFERENCE OF ALLEGHENY PROVIDERS

Provider Updates & Announcements	AFN – partnering with PES (Shared in Introductions)
Wrap Up	Next meeting: October 11 th , 2024 10-11:30 Virtual Only

2024 CAP Children’s Committee Goals

Mission Statement: The mission of the Children’s Committee is to create a forum for advocacy on behalf of both member agencies and the children and families they serve. The committee provides education to its members on systemic and regulatory changes, practice developments, and issues of cultural importance to ensure that the services delivered are of the highest quality.

Children’s Division 2024 Goals	Action Items
<p>Build relationships with BH Deputy Director (Stuart Fisk) to increase knowledge and awareness of child services and improve advocacy efforts.</p> <p><i>Stuart Fisk is new Deputy Director of BH for OBH. Focus on relationship building, increasing his knowledge and awareness of child services, improving advocacy efforts</i></p>	<p>January: prep talking points (include overview of children’s services, main pain points, advocacy efforts)</p> <p>Stuart attended the April meeting along with Renee Patten</p> <p>Stuart and Renee were asked to attend future meetings with the Children’s Committee and each agreed.</p>
<p>Advocate for appropriate allocation of funds by partnering with schools to address MH needs in education.</p> <p><i>Follow the funding for student mental health going through Dept of Educ- putting those without direct MH background in charge of developing MH programs/supports in schools.</i></p>	<p>Renee attended April meeting with Stuart Fisk</p> <p>Lisa Elliot and Laura Fiore to attend Sept 2024 meeting</p> <p>Discuss outlook for school-based services, funding opportunities, partnering with providers and school districts, SAP, CSBBH, school-based outpatient</p> <p>Stand Together- utilizes youth in schools to address MH to promote anti-stigma</p>
<p>Advocate for eliminating the regulatory and Performance Standard requirements that do not have an impact on quality of care (specifically around encounter verification and unfunded performance standards that increase administrative burdens)</p>	<p>Provide opportunities to discuss new expectations and impact on providers- i.e., changes to Family Based referral process</p>
<p>Advocate that Parent Training be a separate billable service across service lines (specifically IBHS and outpatient). Goal is to provide parent education and improve child outcomes</p>	<p>Explore County funding for Parent Wise or other training (WFS- Westmoreland County)</p>
<p>Continue to partner with each other to grow awareness of new and existing services within the child-serving system</p>	<p>See Announcement from Wesley Family Services</p>

Summary of conversation with Laura:

Introductions- each committee member introduced themselves, their agency name, their title; Laura introduced herself provided overview of experience and purview.

- What does Laura see as the greatest challenge facing Child BH?
 - Staffing
 - Regulatory burdens
 - Systemic issues that create gaps in communication
 - Delays in care for kids
- Discussion around anticipated barriers in process/communication in the face of the OBH leadership change. No anticipated issues per Laura.
- Committee stated that we are eager to partner with CCBH- advocated to be at the table when decisions are made – some discussion around experiences where communication has not been idea and strategies for how to improve this moving forward. Recent IBHS meeting cited.



CAP

CONFERENCE OF ALLEGHENY PROVIDERS

- Discussion about historical advocacy regarding challenges with performance standards. This is new information to Laura since she is new in her role. Reportedly she is willing to help the committee escalate these concerns again.
- Discussion regarding workforce and the impact of losing clinicians to private practice
- Discussion about the staff recruitment and retainment- BH Fellows program – it has shown great promise. Committee inquired if this will expand to support other levels of care. Laura is advocating for this and will bring this feedback back to CCBHO.

Next steps: After the meeting, Laura took info back to Lisa Elliot. Lisa Elliot and Jewel Denne from OBH are scheduled to meet with Lisa and Bethany on 10/10 to further explore any communication needs.

Next Children's Committee Meeting: 10/11/24 10:00-11:30 am

Human Resources Committee- Sherry Brill

September Meeting Minutes unavailable.

Behavioral Health Committee- Heather Harbert

September Meeting Minutes unavailable.

Safety / Risk Committee- Casey Monaghan

September 13th, 2024 Minutes

Attendees:

Gretchen Kelly, PLEA
Tamara Caldwell, Family Links
Denise Demus, Pressley Ridge
Stacey Dowden, Milestone
Brian Roche, Mainstay
Casey Monaghan, Devereux/TCV

General Discussion:

1. Brown and Brown is offering a free 30 minute webinar on 9/19/24 available to all CAP members featuring a panel discussion on electronic driving monitoring systems. Registration is available at <https://www.bbrown.com/us/driver-monitoring-an-issue-of-safety/>
2. Discussed how insurance companies drive changes in industries.
3. The committee is looking to bring an industry wide driver safety/insurance expert for an in-person training.
4. Invite to member guests that can give user perspectives of driver monitoring systems.
5. Now that school has resumed and latest incident in Georgia as well as local threats discussed active threat situations, reminder of available resources, and the need for continued vigilance.

CONFERENCE OF ALLEGHENY PROVIDERS



CAP

CONFERENCE OF ALLEGHENY PROVIDERS

Minutes prepared by: Casey Monaghan

Next Safety/Risk Committee Meeting: October 11th, 9AM via Teams.

Compliance Committee- Shayna Sokol

No September Meeting; committee will resume in October

Next Compliance Committee Meeting: October, as scheduled

The General CAP meeting concluded at 2:17 pm.

Next General CAP Meeting: October 11th, 2024 from 1:00 pm – 3:00 pm (In Person Only)

Location- Goodwill of Southwestern Pennsylvania: 118 52nd St. Pittsburgh, PA 15201

Respectfully submitted,

Sarah Fallica



CAP

CONFERENCE OF ALLEGHENY PROVIDERS